

Machine Quilting Service Form  
 As You Sew...Longarm Quilting  
 Thunder Bay, ON  
 807-708-4768



Date:

Name:	
Address:	
Phone:	
Cell Phone:	
E-mail:	

**Quilt:** Backing and batting need to be 4-6 inches larger than the top on all sides.

Description			
Size in inches:	Top:	length	width
	Backing:	length	width
Pantograph Design			
Custom Design			
Borders			

**Batting:** Ask for current pricing

Supplied Yes  No  **OR**

choose one of the following: Quilter's Dream Batting  
 Cotton Blend (70% Cotton & 30% Poly): white  natural   
 Polyester: white  black   
 Orient: natural   
 Supreme: white   
 Select: white

**Thread:** various colors to choose from

Style: solid  variegated  **AND** matching  contrasting

Thread Colour: 

TOP:	BOTTOM:
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**Binding:**

Supplied	Yes <input type="checkbox"/> No <input type="checkbox"/>	Length in inches:	
To be made by As You Sew... Longarm Quilting:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Amount of fabric provided for binding: Colour/Pattern provided for binding:	
Machine attached	Front Yes <input type="checkbox"/> No <input type="checkbox"/>	Back Yes <input type="checkbox"/> No <input type="checkbox"/>	Both Yes <input type="checkbox"/> No <input type="checkbox"/>
Hand stitched on back	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Edges of quilt trimmed (to be ready for binding)	Yes <input type="checkbox"/> No <input type="checkbox"/>		

**Photographs:** to be taken of finished work/project

For FaceBook	Yes <input type="checkbox"/> No <input type="checkbox"/>
For Website	Yes <input type="checkbox"/> No <input type="checkbox"/>
Use of name	Yes <input type="checkbox"/> No <input type="checkbox"/>

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print and complete this order form and send or bring it with your quilt .

Your quilt will be quilted in the condition it is received. ***Please read quilt prep page!***

Your quilt will be completed in the order in which it is received. You will be notified of date when quilt is received – via e-mail or phone – which ever you prefer.

Return shipping by Canada Post or UPS (insured for \$100.00 min – more will be added upon request)

OFFICE USE	Date Received	Date completed	Date and Method of Return
Customer called			

# Preliminaries and Preparations

## IMPORTANT!

Proper preparation of your quilt top and quilt back is essential to obtaining a good result, so please read the following instructions carefully! Any preparations that you choose to have me do here (e.g. seaming backing, pressing seams, etc.) will be billed at \$20/hr.

### General

- The three layers of your quilt will be loaded on the machine independently of one another. Please do not pin or baste them together.
- The batting and backing should measure at least six inches longer and six inches wider than your quilt top. For example, if your quilt measures 60" x 80", the batting and backing should measure at least 66" x 86".

### Quilt Top

- Press seams well. Be sure the top lies flat. Ripples and puffy places will not necessarily quilt flat. Take care that the borders do not ripple and wave. Quilt will be stitched as per the way it is received, unless otherwise specified.
- The top should be free of embellishments such as buttons, beads, and crystals.
- Clip all loose threads and be sure the seams have been pressed.
- A row of stay stitching, applied ¼ inch or less from the edge of the quilt, will prevent stretching and will keep seams that extend to the edges from separating..
- If your quilt has a definite "head," and you think I might not recognize it, apply a piece of masking tape to identify it.

### Batting

- If you send batting, check the package to be sure it is suitable for machine quilting. I do not stock a large batting inventory, but offer some of my favorites if you would like to purchase batting from me. It is priced according to the price list on the web site. Check with me to see what's available.

### Backing

- Please trim off the selvage edges before seaming your backing. Sides should be straight, and the backing squared. (A better term would be "rectangled". Your backing should have straight edges, with opposite edges parallel. Corners should be right angles.) Be aware that it is not possible to center the top over the backing in both directions. A backing with a center monogram, or with a border, is likely to be "off" in the final product.
- Thread used on the back side will be matched as nearly as possible to the top thread. (Top and bottom threads that contrast too much result in the appearance of specks of the opposing color.)

### Binding

- Please send one yard of fabric if you would like me to cut and apply binding. I will cut 2½ inch straight grain binding. I will apply by machine to the front. If you want I will further turn, and hand stitch on the back. Corners will be mitered.

### Deposit

- A \$50 deposit is required to begin work on your quilt. You may either include a check or money order (payable to As You Sew...Longarm Quilting) in your shipment, or you may use PayPal here. Please indicate on your order form which payment method you are using.